



## Rio Linda Preparatory Academy

### TITLE I PARENT INVOLVEMENT POLICY

2023-2024

Rio Linda Preparatory Academy has developed a written Title I parental involvement policy with input from Title I parents. This policy was developed with parents and staff during School Site Council Meetings and distributed to parents in Aeries Communicator. The policy describes the means for carrying out the following Title I parental involvement requirements [20 USC 6318 Section 1118(a)-(f) inclusive].

#### INVOLVEMENT OF PARENTS IN THE TITLE I PROGRAM:

To involve parents in the Title I program at Rio Linda Preparatory Academy, the following practices have been established:

- **The school convenes an annual meeting to inform parents of Title I students about Title I requirements and about the right of parents to be involved in the Title I program.**  
The parents at Rio Linda Preparatory Academy are informed about the school's Title I requirements and the right to be involved in the Title I program at our annual Back-to-School Night, which is held within the first three weeks of school. During the first 30 minutes of Back-to-School Night, the principal reviews the rights and requirements via a powerpoint presentation in the school cafeteria.
- **The school offers a flexible number of meetings for Title I parents, such as meetings in the morning or evening.**  
Flexible parent meetings are offered during Monthly Principal Coffee Talks. Some Title I parents are a part of the School Site Council and English Learner Advisory Committee. Parents provide input about the most convenient meeting times for them, and scheduling takes place to meet their needs.
- **The school involves parents of Title I students in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I programs and the Title I parental involvement policy.**  
Information is gathered at parent input meetings regarding the needs of the Title I students. Parents are an integral part of the development of the Single Plan for Student Achievement (SPSA). The SSC and ELAC conduct formal needs assessments during each school year, and these are used to develop the goals and strategies included in the SPSA.
- **The school provides parents of Title I students with timely information about Title I programs.**  
Parents are informed about information regarding Title I programs at meetings, Family Nights, and written correspondence sent through ParentSquare.
- **The school provides parents of Title I students with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet.**  
Parents are informed about curriculum, assessments, and student progress and proficiency at Back-to-School Nights, Mid-Quarter Progress Reports, Quarterly Report Cards, and Open House. Student Success Team and IEP Meetings are also held for at-risk and students with special needs.
- **If requested by parents of Title I students, the school provides opportunities for regular meetings that allow the parents to participate in decisions relating to the education of their children.**  
Parents can contribute to decisions related to the education of their child at parent-teacher conference meetings with the Principal or Student Success Team. Parent information nights around high school transitions and pressing school matters are offered in the evenings as well.

#### BUILDING CAPACITY FOR INVOLVEMENT:

Rio Linda Preparatory Academy engages Title I parents in meaningful interactions with the school. It supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school has established the following practices:



- **The school provides Title I parents with assistance in understanding the State's academic content standards, assessments, and how to monitor and improve the achievement of their children.**  
The state academic content standards and assessments are explained to parents by the classroom teacher at Back-to-School Night and at Academic Family Nights - such as Family Math Night, Family Science Night and Family Literacy Night. Parents are provided with assistance in how to monitor and improve the achievement of their children with assistance from the classroom teacher. Teachers provide ongoing student assessment and achievement information to parents in Aeries gradebooks, via Mid-Quarter Progress Reports and Report Cards. The monitoring and improvement of student achievement is also discussed in Student Study Team meetings, IEP meetings and Professional Learning Community monthly collaboration meetings
- **The school provides Title I parents with materials and training to help them work with their children to improve their children's achievement.**  
Title I parents are provided with training and materials to work with their students at Back-to-School Nights, Family Nights, Parent Teacher Conferences, Student Success Team meetings and informal parent meetings with the teacher or administration. Aeries Portal is discussed at the Title I meeting as well.
- **With the assistance of Title I parents, the school educates staff members about the value of parent contributions, and on how to work with parents as equal partners.**  
Parent Involvement is a primary focus at Rio Linda Preparatory Academy. It is a primary goal of the staff and classroom teachers to engage and involve parents in their child's education. Parents are encouraged by the principal and the staff to volunteer in classrooms and on campus. Parents are informed that they are an integral part of their child's education.
- **The school coordinates and integrates the Title I parental involvement program with other programs, and conducts other activities, such as parent resource centers, to encourage and support parents in more fully participating in the education of their children.**  
Parents of Title I students are some of the same parents that are part of our School Site Council and English Learner Advisory Committee. Most of the school activities, events, resources and support are for all parents of students on campus.
- **The school distributes information related to school and parent programs, meetings, and other activities to Title I parents in a format and language that the parents understand.**  
Parent information is distributed in everyday common language terms. Acronyms are spelled out and educational vernacular and academic language are rarely used. Written language flyers and correspondence is translated for parents who speak a language other than English, if it is a dominant language at the school site.
- **The school provides support for parental involvement activities requested by Title I parents.**  
The school provides many parent involvement activities requested by Title I, School Site Council, and English Learner Advisory Committee parents, such as Family Math Night, Family Science Night, Family Literacy Night, Spaghetti Dinner, as well as student assemblies that parents are invited to attend.

## ACCESSIBILITY

- **Rio Linda Preparatory provides opportunities for the participation of all Title I parents, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. Information and school reports are provided in a format and language that parents understand.**  
All parents are provided opportunities to participate in our evening events, family nights, classroom activities, field trips, and festivals. Many of the parents have students that are Title I, English Learners, and/or disabled. Translators are available to assist parents communicate with school staff, teachers, and principal.  
Rio Linda Preparatory Academy has an Academic Intervention Specialist - Bilingual and members of our staff who speak Spanish. The district office provides translators upon request. Our office and the district office are also available to translate any forms or booklets to enhance school home communications. Flyers are sent home in both English and Spanish. Rio Linda Preparatory Academy is a family-friendly school, where parent involvement, input and access is highly valued.